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STONE**

Autumn Craft Fair

Saturday 15 and
Sunday 16 October 2011

Exhibitor Application Form

Cornerstone is excited to announce it is holding the Autumn Craft Fair on Saturday 15 and Sunday 16 October 2011.

To be considered for the Craft Fair, you must **FULLY** complete sections A, B and C. For more information, please visit www.cornerstone-arts.org.

Other terms and conditions relating to the exhibition of visual arts and crafts are covered in the pages following the application form.

Deadlines for applications

project	deadline for application	notes
Autumn Craft Fair (15 & 16 October 2011)	31 August 2011	<p>Receipt of your application will not be acknowledged until after 31 August 2011.</p> <p>Applications received between the deadline for application date and the event will be eligible but may not be considered if the exhibition/event is already full.</p> <p>You will be informed of the outcome of your application during week commencing Monday 5 September 2011.</p>

All applications should be marked **Autumn Craft Fair 2011 Application** and sent to **Cornerstone, 25 Station Road, Didcot, Oxon OX11 7NE.**

Alternative formats of this publication are available on request. This includes large print, braille, audio cassette, computer disk and email.

Section A – About you, what you are applying to do and your images

Name: _____
Address: _____
Postcode: _____
Telephone No: _____
Email: _____
Website: _____
Studio location/where you create your work? _____

Submission Details

All applications must be supported by examples of the work. **A minimum of 8 images must accompany this application.** We cannot accept references to a website.

Format images supplied in jpegs emailed to Cornerstone@southoxon.gov.uk
 jpegs on a CD
 printed

You may submit further information to supplement your application including artist's statements, relevant catalogues of work or possible exhibition text for visitors. Please state any supplementary information included:

How did you hear about this application process?

I have read, understood and accept the terms and conditions for exhibiting at Cornerstone.

Signed: _____ Date: _____

Section B – About your work

What medium do you work in?

- | | | | |
|---------------------------------------|--|--------------------------------------|--|
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Fashion/Costume | <input type="checkbox"/> Mixed-media | <input type="checkbox"/> Plastics/Polymers |
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Illustration | <input type="checkbox"/> New media | <input type="checkbox"/> Printmaking |
| <input type="checkbox"/> Design | <input type="checkbox"/> Jewellery | <input type="checkbox"/> Painting | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Ethnography | <input type="checkbox"/> Metalwork | <input type="checkbox"/> Photography | <input type="checkbox"/> Textiles |
| <input type="checkbox"/> Wood | | | |

How is your work presented?

- | | | | |
|---------------------------------------|--|-------------------------------------|--|
| <input type="checkbox"/> Wall mounted | <input type="checkbox"/> Floor mounted | <input type="checkbox"/> On plinths | <input type="checkbox"/> Other
(please specify) |
|---------------------------------------|--|-------------------------------------|--|

What do you produce?

Please provide details of items you sell and their price range

item	minimum price	maximum price

Exhibition History – current and past (please supply additional sheets if necessary)

where	from	to

Forthcoming exhibitions (please supply additional sheets if necessary)

where	from	to

Section C – About your work

Your exhibition space

Please let us know below, which facilities you will require or if you have your own display equipment, by ticking the boxes below

I require a **table** (included in Craft Fair fee)

You are advised to cover your table with cloth of some kind, in order to conceal its legs and provide you with storage. You should bring enough material to cover the top, front and sides.

I have my **own stand** and display equipment

I have my own lighting that **requires power sockets** 1 2 3
If so, how many power sockets do you require

All electrical equipment must be approved by Cornerstone's technician. All electrical equipment, where possible, should either be under 2 years old or PAT tested. Cornerstone withholds the right to stop you using any electrical equipment, should it be deemed unsuitable or unsafe.

I require **chairs**, if so how many? 1 2 3

If selected, which fee is appropriate to you and therefore you will pay for participating in the Craft Fair?

- | | | | |
|--------------------------|-----------|---|--------|
| <input type="checkbox"/> | both days | designer-makers who are resident in SO district or are Cornerstone Tutors | £43.20 |
| <input type="checkbox"/> | both days | designer-makers who live outside SO district | £48 |
| <input type="checkbox"/> | 1 day | designer-makers who are resident in SO district or are Cornerstone Tutors | £27 |
| <input type="checkbox"/> | 1 day | designer-makers who live outside SO district | £30 |

CORNERSTONE VISUAL ARTS AND CRAFTS EXHIBITION POLICY

Cornerstone is managed and funded by South Oxfordshire District Council. The gallery and other visual arts and crafts projects, exhibitions and events are for the benefit of South Oxfordshire residents, visitors and artists.

The visual arts and crafts programme's key objective is to promote and maintain a balanced programme which is accessible to audiences, supportive of artists, and provides opportunities for professional artists, school and college students, community groups, organisations and the voluntary arts sector to exhibit in a dedicated contemporary gallery space.

We will aim to create active partnerships with artists and curators rather than be simply a 'receiving house'.

The temporary exhibitions and events programme supports the following strategic objectives of the Council, which are:

Managing our Business effectively

- Provide value for money services that meet the needs of our residents and service users
- Provide equality of access to our services

Transforming Didcot

- Develop a thriving town centre with a wider range of facilities

Improving opportunities, activities and support for young people

- Increase access to a wide range of activities for young people, which meet their needs; and support young people at risk of committing antisocial behaviour and crime

Strengthening local communities

- Support local groups to provide services and solutions in their local communities

In addition, Cornerstone has its own mission statement.

Cornerstone's mission is to create and promote a fully accessible programme of high quality arts, culture and entertainment opportunities to meet the needs and enhance the experiences of the diverse community in the district and beyond. We will do this through live performance, participatory activities, exhibitions and outreach work and our offer will encompass all ages and abilities. Cornerstone and its arts and social provision will play a very significant part in creating a stronger community in the district and we will be a destination of a choice for stimulating and high quality creative experiences for residents of the district and beyond.

General Terms and Conditions

▪ Photography

Cornerstone reserves the right to document exhibitions for the purpose of promoting the venue and its services. Any request by external bodies, agencies, individuals other than the press to photograph an artist's work or exhibition will be referred to the artist for approval.

▪ Insurance

South Oxfordshire District Council does not accept responsibility for loss or damage to articles lent for temporary exhibitions, unless such loss or damage arises directly as a result of negligence on the part of the Council or its officers.

The artist must have in place sufficient insurance cover for the works they are displaying, in respect of loss, damage and theft.

▪ Freedom of Information

While any exhibition agreement is between Cornerstone and the exhibiting artists, and its terms and conditions will not be shared with any other party, current advice is that the details can be made known if requested under the Freedom of Information Act. If this were to happen the artists will be informed.

Craft Fair

A showcase of local and regional contemporary designer-makers, in our beautiful Gallery over the weekend – Saturday 15 and Sunday 16 October 2011.

The event will:

- include a cross-section of media
- have a larger proportion of 3D art work to 2D artwork
- ensure there is representation of makers within a radius of 30 miles of Didcot
- ensure there is representation of applications from current tutors at Cornerstone

Makers are expected to man their own stalls. Please note that goods must not be sold for agents.

No commission will be taken on craft fair sales, however there is a fee.

There will be access on Friday afternoon/evening for makers to setting up, alternatively this can be done on Saturday morning, prior to opening.